

GLENCOE LIONS CLUB REQUEST FOR DONATIONS OR EXPENDITURES

Club Use Only—Club Funds/ Project Funds/ Gaming

Code: \_\_\_\_\_

Check payable to: \_\_\_\_\_

Memo Line: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME OF REQUESTING ORGANIZATION: \_\_\_\_\_

ADDRESS AND PHONE #: \_\_\_\_\_

IS THIS ORGANIZATION A CHARITABLE ORGANIZATION PER IRS CODE - 501 (C) (3)? \_\_\_\_\_

IF YES, YOU MUST ATTACH A COPY OF THE IRS NOTICE GRANTING 501 (C) (3) STATUS

REQUESTOR'S NAME, ADDRESS, PH #: \_\_\_\_\_

AMOUNT OF FUNDS NEEDED:\$\_\_\_\_\_ AMOUNT REQUESTED FROM LIONS:\$\_\_\_\_\_

DATE FUNDS ARE NEEDED:\_\_\_\_\_

HAVE YOU APPROACHED ANY OTHER ORGANIZATIONS FOR FUNDING? YES\_\_\_\_\_ NO\_\_\_\_\_

HAVE YOU RAISED ANY FUNDS? YES\_\_\_\_\_ NO\_\_\_\_\_ IF EITHER IS YES, EXPLAIN:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF PROJECT FOR WHICH REQUEST IS BEING MADE (USE ADDITIONAL SHEET IF NECESSARY):\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

WHY DO YOU MAKE THIS REQUEST TO THE GLENCOE LIONS?

\_\_\_\_\_  
HAS YOUR ORGANIZATION SUPPORTED THE GLENCOE LIONS IN THE PAST? YES\_\_\_\_\_ NO\_\_\_\_\_

IF YES, WHEN?\_\_\_\_\_ HOW HAS YOUR ORGANIZATION SUPPORTED THE GLENCOE LIONS?

\_\_\_\_\_

BY: \_\_\_\_\_

(Requestor's Signature)

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BUDGET & FINANCE: **APPROVE** **REJECT**  
Date: \_\_\_\_\_ AMOUNT: \_\_\_\_\_  
Motion By \_\_\_\_\_  
Second By:\_\_\_\_\_ \$\_\_\_\_\_

CLUB MEMBERSHIP: **APPROVE** **REJECT**  
Date: \_\_\_\_\_ AMOUNT: \_\_\_\_\_  
Motion By: \_\_\_\_\_  
Second By:\_\_\_\_\_ \$\_\_\_\_\_

BOARD of DIRECTORS: **APPROVE** **REJECT**  
Date: \_\_\_\_\_ AMOUNT: \_\_\_\_\_  
Motion By: \_\_\_\_\_  
Second By:\_\_\_\_\_ \$\_\_\_\_\_

CLUB TREASURER / GAMING OFFICE USE ONLY

DATE PAID:\_\_\_\_\_ BY: \_\_\_\_\_

CHECK #: \_\_\_\_\_